Tom Ochola

Accountant & Developer · Accounting systems and websites

Ochola Tom Otieno
Kenya
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PROFILE

Organised, detail-driven accounting and finance graduate (BSc Accounting & Finance with IT, Second Class Honours) with hands-on experience in accounts payable, public-sector finance and customer sales. I keep high-volume records accurate and confidential, resolve discrepancies with suppliers, and build accounting systems and websites for small businesses, then train their teams to use them.

EXPERIENCE

Independent Accountant & Developer

Present

Kenya

- Design and build bookkeeping and management systems in Excel and Google Sheets, including cash, bank and M-Pesa books.
- Build business websites and web apps with admin panels, M-Pesa payment confirmation and stock tracking.
- Train business owners and staff to run the systems on their own.

Accounts Payable Assistant

Nov 2025 – Jun 2026

Uzima Chicken Limited · promoted from internship

- Processed high-volume supplier invoices and reconciled supplier statements with 100% data integrity.
- Investigated and resolved billing discrepancies, communicating promptly with suppliers to keep relationships strong.
- Kept sensitive financial records accurate, well organised and confidential, ready for management review.

Accounts Payable Intern

Jul 2025 – Nov 2025

Uzima Chicken Limited

- Matched high-volume purchase orders against supplier invoices, catching errors before payment.
- Sped up invoice data entry while keeping records accurate and complete.
- Organised the department's digital filing system to support month-end reconciliation.

Sales Agent

Jan 2025 – Apr 2025

Apollo Agriculture

- Explained the company's products and services to customers clearly and answered their questions.
- Kept accurate records of customer contacts and sales activity and reported progress to supervisors.

Finance Attachment

May 2024 – Aug 2024

Parliament of Kenya

- Verified high-volume payment vouchers against supporting documents before processing.
- Maintained accurate general ledger entries in line with public-sector financial regulations.
- Handled sensitive government financial documents with discretion and care.

High School Teacher

Mathematics & Business Studies · Academic writing

EDUCATION

BSc Accounting & Finance (with IT)

2019 – 2025

Maseno University · School of Business · Second Class Honours

Certificate in Programming

2022

SELECTED PROJECTS

Tabby T
Personal and business finance app with automatic M-Pesa capture and monthly subscription control.

Café ordering system
Ordering website and owner admin with inventory, promo codes and rider tracking.

My Account
Personal ledger in Excel and Google Sheets with multi-currency books, budgets and net worth.

Biashara
Shop and stock system that turns M-Pesa payments into sales and builds P&L and balance sheet.

Mtaa Yangu
House-hunting platform with a landlord, agent and caretaker portal.

Business books
Money in and out books for a restaurant and an electronics shop, filled by phone form.

SKILLS & TOOLS

Accounts payable · Supplier reconciliations · Bookkeeping · Management accounts · MS Word · MS Excel & VBA · Outlook · PowerPoint · Google Workspace & Apps Script · Web development · Python · M-Pesa workflows · KRA tax basics · Records management · Confidential information handling · Teaching & training

LANGUAGES

English (fluent) · Kiswahili (fluent) · Dholuo (native)

REFERENCES

Available on request.